

EAST HALTON PARISH COUNCIL

Minutes of Personnel Committee Meeting held on Wednesday 11th November 2025

In attendance: Cllrs J Hampson (Chair), J Winter, E Reeve

Clerk Hannah Hepworth

PC2511/1 To receive any apologies for absence.
None

PC2511/2 To receive Declarations of Interest & note dispensations.
(a) To record declarations of interest from members on items appearing on the agenda. Members should identify the agenda item and type of interest being declared.
None
(b) Dispensations – to note any dispensations given to any member of the Council in respect of an agenda item listed below.
None

PC2511/3 Exclusion of press and public
No members of the public present

PC2511/4 Minutes of last meeting
Proposed: Cllr Reeve, Seconded: Cllr Winters
Resolved: The minutes of the meeting in October were agreed as a true record

PC2511/5 Clerk's Appraisal
The Clerk's Appraisal and future targets were agreed.

PC2511/6 To confirm the date of the next meetings and to note any items for the agenda.
Agenda items to be included: Sickness Absence policy
Parish Council Agenda: To receive an update on the Clerk's appraisal and new targets and any recommendations

The Clerk's Annual Leave from 22nd December 2025 – 2nd January 2026
was approved by Full Council

Meeting close 11:10am

Signed Chair _____