

## EAST HALTON PARISH COUNCIL

Clerk: Mrs Hannah Hepworth, Pond House, Clarkes Road, North Killingholme  
Tel: 07908 833239 email: easthaltonparishcouncil@outlook.com

**TO:** Cllrs. E. Reeve, J Hampson, J Winter

You are summoned to attend a Meeting of East Halton Personnel Committee to be held at North Killingholme Village Hall on Wed 19<sup>th</sup> November commencing at 10am. Please inform the Clerk to the Council if you are unable to attend.

Mrs Hannah Hepworth

Clerk to the council

Date of issue: Wednesday 12<sup>th</sup> November 2025

*Please note that the Council has a formal, adopted policy for the recording of meetings. This is available from the Parish Clerk and anyone wishing to record the meetings must inform the Chairman and/or Clerk prior to the commencement of the meeting that they are going to do so.*

### Agenda

**PC2511/1** **To receive any apologies for absence.**

**PC2511/2** **To receive Declarations of Interest & note dispensations.**

(a) To record declarations of interest from members on items appearing on the agenda. Members should identify the agenda item and type of interest being declared.

(b) Dispensations – to note any dispensations given to any member of the Council in respect of an agenda item listed below.

**PC2511/3** **Exclusion of press and public**

To agree to exclude press and public due to items being of a confidential nature

**PC2511/4** **Minutes of last meeting**

To approve the minutes of the meeting in October 2025

**PC2511/5** **Clerk's Appraisal**

To agree the Clerk's appraisal to put forward to the next Parish Council meeting for approval

**PC2511/6** **To confirm the date of the next meetings and to note any items for the agenda.**

To confirm date and time of the next Personnel Committee meeting

To note any agenda items to be included