

## EAST HALTON PARISH COUNCIL

Clerk: Mrs Hannah Hepworth, Pond House, Clarkes Road, North Killingholme

Tel: 07908 833239 email: easthaltonparishcouncil@outlook.com

**TO:** Cllrs. E. Reeve, J Hampson, J Winter

You are summoned to attend a Meeting of East Halton Personnel Committee to be held at North Killingholme Village Hall on Wed 19<sup>th</sup> November commencing at 10am. Please inform the Clerk to the Council if you are unable to attend.

Mrs Hannah Hepworth  
Clerk to the council

Date of issue: Wednesday 12<sup>th</sup> November 2025

*Please note that the Council has a formal, adopted policy for the recording of meetings. This is available from the Parish Clerk and anyone wishing to record the meetings must inform the Chairman and/or Clerk prior to the commencement of the meeting that they are going to do so.*

### **Agenda**

- PC2511/1 To receive any apologies for absence.**
- PC2511/2 To receive Declarations of Interest & note dispensations.**  
(a) To record declarations of interest from members on items appearing on the agenda. Members should identify the agenda item and type of interest being declared.  
(b) Dispensations – to note any dispensations given to any member of the Council in respect of an agenda item listed below.
- PC2511/3 Exclusion of press and public**  
To agree to exclude press and public due to items being of a confidential nature
- PC2511/4 Minutes of last meeting**  
To approve the minutes of the meeting in October 2025
- PC2511/5 Clerk's Appraisal**  
To agree the Clerk's appraisal to put forward to the next Parish Council meeting for approval
- PC2511/6 To confirm the date of the next meetings and to note any items for the agenda.**  
To confirm date and time of the next Personnel Committee meeting  
To note any agenda items to be included